

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

FY 2022-2023 No.16
OFFICIAL MINUTES

April 25, 2023 Regular Meeting

“Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community.”

1. Call to Order

The Rumson-Fair Haven Regional High School Board of Education regular meeting was held in the Learning Commons. The meeting was called to order at 6:31 p.m. by Mrs. McGinty, Board President.

2. Salute the Flag

3. Statement of Compliance - Mrs. McGinty read the statement of compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

Mrs. Halcrow	Present	Mrs. Kiley	Present	Mr. Page	Present
Mrs. Hickey	Present	Mrs. McCabe	Present	Mrs. Thompson	Present
Mr. Kenney (Vice President)	Present	Mrs. McGinty (President)	Present	Mrs. Whitehouse	Present

Also in attendance:

Darren Groh, Superintendent

Sean Cranston, School Business Administrator

Marcie Mackolin, Board Counsel

5. Welcome of Visitors

Mrs. McGinty welcomed all visitors to the board meeting. She spoke about the different phases of the referendum and how excited she was to be in the new learning commons.

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6. Communications

- a. None

7. Board Reports

- a. Student Representative Report - Hailey Blum & William Tencza
- b. Negotiations - Mrs. McGinty
- c. Finance & Facilities - Mr. Kenney - April 5, 2023
- d. Personnel - Mr. Page - April 17, 2023 & April 24, 2023
- e. Referendum Ad Hoc - Mrs. Whitehouse - April 21, 2023
- f. Superintendent's Report - Mr. Groh
 - i. Mr. Groh spoke after the Costa Rica Trip presentation
 - ii. He spoke about the Art and Music numbers for next year.

8. Special Presentation

- a. Costa Rica Trip - Seth Herman and students presented a presentation about their trip to Costa Rica earlier this year.
- b. Public Budget Hearing - Sean Cranston

9. Public Comment on Agenda Items

- a. None

10. ACTION ITEMS

On a **MOTION** made by Mrs. Whitehouse and seconded by Mr. Page, the Board of Education approved the minutes with the following roll call vote:

Mrs. Halcrow	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Hickey	Yes	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mr. Kenney	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

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Approve Board Meeting Minutes

Recommend Board approval of the following meeting minutes:

- April 4, 2023 Regular Meeting Minutes

PERSONNEL

On a **MOTION** made by Mr. Kenney seconded by Mrs. McCabe, the Board approved Personnel Item # 1 with the following roll call vote:

Mrs. Halcrow	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Hickey	Yes	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mr. Kenney	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

1. Approval of Updated Job Description

Recommend approval of the following updated job description as per Attachment A:

- Innovation Specialist

FINANCE

On a **MOTION** made by Mrs. Whitehouse seconded by Mrs. McCabe, the Board approved Finance Items 2-8 with the following roll call vote:

Mrs. Halcrow	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Hickey	Yes	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mr. Kenney	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

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2. Final Budget Adoption

WHEREAS, the Rumson-Fair Haven Regional High School Board of Education adopted a tentative budget on March 20, 2023, and submitted it to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 19, 2023, and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press on April 24 2023, and

WHEREAS, the final budget was presented to the public during a hearing held in the Learning Commons of the High School at 74 Ridge Road, Rusmon , NJ, on April 25, 2023.

	General Fund	Special Revenue	Debt Service	Total
Total Expenditures	\$23,346,322	\$ 563,098	\$ 890,932	\$24,800,352
Less Anticipated Revenues	\$ 2,435,606	\$ 563,098	\$ 183,359	\$ 3,182,063
Taxes to be Levied	\$20,910,716	\$ 0	\$ 707,573	\$21,618,289

Travel and Related Expense Reimbursements

WHEREAS, the Rumson Fair Haven Regional High School Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

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WHEREAS, the Rumson Fair Haven Regional High School Board of Education established \$78,750 as the maximum travel amount for the current school year and has expended \$ 29,823 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$72,987 for the 2023-2024 school year.

3. Approval of Bill List

Recommend Board approval of the following bill lists dated **April 19, 2023**:

General Fund	\$ 582,740.51
Special Revenue Fund	\$ 900.00
Capital Projects Fund	\$ 7,220.75
Food Services Fund	\$ 127,604.08
Total	\$ 718,465.34
Payroll (04/06/23)	\$ 573,099.44
Total Expenditures	\$ 1,291,564.78

4. Approve of Use of Facilities - Non Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Organization	Event	Facility
8-7-23 to 8-10-23	Rumson Recreation Department	Field Hockey Camp	Lower Field
4-23-23 4-29-23 5-6-23	RFH Youth Lacrosse	Games/ Practices	Turf Football Field

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6-9-23,6-16-23 6-23-23,6-30-23 7-7-23, 7-14-23 7-21-23, 7-28-23	RFH Youth Lacrosse	RFH Youth Lacrosse K-2 Summer Clinic	Turf Football Field
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5. Approve of Use of Facilities - Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Organization	Event	Facility
4-30-23 5-21-23	RFH Tribe Baseball	Baseball Games	Baseball Field 2 hr each day

6. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Location
5-17-23 to 5-19-23	Darren Groh	NJASA Spring Conference	N/A	\$76.14 mileage \$20 parking \$11 tolls \$241.46 lodging \$172.50 m/i	Atlantic City
5-18-23	Meredith Brow	LEGAL ONE HIB Law Update	\$150	\$0	Online

7. APPROVAL OF BID FOR FOOD COURT KITCHEN RENOVATION

WHEREAS, a recommendation was made by the Superintendent of Schools to the **Rumson - Fair Haven Board of Education ("Board")** to seek a contract for the Food Court Kitchen Renovation at the Fair Haven Regional High School (hereinafter "Project"); and

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WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Tuesday, April 18, 2023, the Board received the bid from Straight Edge Construction, Inc. in accordance with N.J.S.A. 18A:18A-1, et seq.; and

WHEREAS, Straight Edge Construction, Inc.'s bid has been reviewed and is deemed compliant with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.; and

NOW, THEREFORE:

BE IT RESOLVED, that the Board hereby awards the Project to Straight Edge Construction, Inc. at an amount of \$345,824.00 with an alternate bid of \$31,250.00 with a total bid of \$377,074.00.

8. Approval of a Donation

Recommend Board approval of a donation in the amount of \$1,450 from the Performing Arts Society to our Band in order to purchase Music License for performances during the 23-24 SY.

EDUCATION

On a MOTION made by Mr. Page seconded by Mr. Kenney, the Board approved Education Items 9-12 with the following roll call vote:

Mrs. Halcrow	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Hickey	Yes	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mr. Kenney	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

9. Approval of Field Trip Request(s) for the 2022-2023 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2022-2023 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR/ CHAPERONES
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April 24*	Pinebridge Investments, New York City	7:00 a.m.	2:30 p.m.	Euro Challenge	Stephanie Pennetti
April 26	Tower Players Competition, Bucks County	7:00 a.m.	9:00 p.m.	Tower Players	Donna Battaglia Catherine Cleary Amanda Gorfain Matthew Leddin Anthony Preuster
May 16	Brookdale Community College	8:00 a.m.	2:00 p.m.	Peer Leaders	Alyssa Trocchia Elisa Verran
May 23 & 24	Forrestdale	8:40 a.m.	10:00 a.m.	Peer Leaders	Alyssa Trocchia
May 31	Arrow Acres Farm, Wall Don Pepe Peruvian Restaurant, Freehold	9:30 a.m.	1:30 p.m.	Spanish 3 Honors	Yannel Maglione Petronila Luccarelli
June 1	Middlesex County College	8:00 a.m.	2:40 p.m.	Teen Arts	Zachary Wilson Lauren Grumbach Kate Okeson

***retroactive approval**

10. Approval of Fundraising Request(s) for the 2022-2023 School Year as listed

Recommend board approve the following fundraising request(s) for the 2022-2023 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
April & May	Character Ed	Alyssa Trocchia	Handbag collection
June 2	Paws & Claws Environmental Club Global Impact Spanish Honor Society	Jessica Mentzel Michael Haughwout Susan Schuld Christina Gauss	Food items sale

11. Approval of Re-Enrollment of Non-Resident Tuition Students for the 2023 - 2024 School Year

Recommend Board approval of re-enrollment of the following non-resident tuition students for the 2023 - 2024 school year:

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STUDENT #	GRADE	TOWN	TUITION
2400000149	12	Locust	\$16,116
230284	12	Monmouth Beach	\$16,856
25000073	11	Long Branch	\$8,428
25000372	11	Highlands	\$18,684
25000070	11	Sea Bright	\$18,684
25000069	11	Sea Bright	\$18,684
26000114	10	Locust	\$18,684
26000297	10	Monmouth Beach	\$18,684

12. Approval of Decommissioned Textbooks

Recommend Board approval of the list of textbooks for decommissioning.

ADDENDUM

On a **MOTION** made by Mrs. Whitehouse seconded by Mr. Page, the Board approved Addendum Items 13-17 with the following roll call vote:

Mrs. Halcrow	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Hickey	Yes	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mr. Kenney	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

PERSONNEL

13. Approval of Sidebar Agreement

Recommend Board approval of the Sidebar Agreements between the Rumson-Fair Haven Regional High School Board of Education and the School Employees Association for the following:

- Additional Workload for School Counselors as per Attachment B

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New Staff Appointments

14. Approval of New Staff for the 2023 - 2024 School Year

Recommend Board approval of the following new faculty for the 2023 - 2024 school year:

NO.	NAME	POSITION	STEP / GUIDE SALARY	EFFECTIVE
1.	Tiffanie Kurtz	School Psychologist	Step 6-7, BA + 60 \$69,805	August 30, 2023
2.	Alison McGovern	Spanish Teacher	Step 8-9, BA+30 \$69,950	August 30, 2023

FINANCE

15. Approve of Use of Facilities - Non Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Organization	Event	Facility
4-23-23 4-30-23 5-14-23	RFH Youth Girls Lacrosse	Games/ Practices	Turf Football Field

- 16. BE IT RESOLVED,** by the Rumson-Fair Haven Regional High School Board of Education to approve the submission of the Partial Roofing Replacement at Rumson-Fair Haven Regional High School to the New Jersey Department of Education, for review and Department approval of a "school facilities project" with Rod Grant state funding and amendment of the long-range facilities plan to be consistent with the project.

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Further, the Board authorizes Spiezle Architectural Group Inc, to make the submission to the Department of Education on behalf of the district.

17. BE IT RESOLVED, by the Rumson-Fair Haven Regional High School Board of Education to approve the submission of the Building Envelope Upgrades at Rumson-Fair Haven Regional High School to the New Jersey Department of Education, for review and Department approval of a “school facilities project” with Rod Grant state funding and amendment of the long-range facilities plan to be consistent with the project.

Further, the Board authorizes Spiezle Architectural Group Inc, to make the submission to the Department of Education on behalf of the district.

11. Discussion Items - None

12. Public Comment - None

13. Executive Session

On a **MOTION** made by Mr. Kenney, seconded by Mrs. Whitehouse, the Board by unanimous roll call vote, moved to Executive Session at 7:38 p.m.:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on **April 25, 2023** to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

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NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- ❖ Personnel
- ❖ Attorney/Client Privilege

14. Reconvene Public Session

On a **MOTION** by Mr. Kenney seconded by Mrs. McCabe, the Board by unanimous roll call vote returned to open Public Session at 8:15 p.m.

15. Adjournment

As there was no further business before the Board, on a **MOTION** by Mr. Page seconded by Mrs. McCabe, and carried by unanimous roll call vote the Board adjourned the meeting at 8:17 p.m.

Respectfully submitted,

Sean S. Cranston

Sean S. Cranston
Business Administrator/Board Secretary
Rumson-Fair Haven Regional High School

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
74 RIDGE ROAD
RUMSON, NEW JERSEY 07760**

Innovation Specialist

QUALIFICATIONS: This position is open to classroom teachers who have experience leading collaborative efforts with their colleagues.

REPORTS TO: Director of Curriculum

PRIMARY FUNCTION: The Innovation Specialist will serve the teachers of RFH by providing job-embedded professional support through coaching, modeling, planning and presenting. The Innovation Specialists will work together as a team and will collaborate with department supervisors and the Director of Curriculum to provide the teaching staff with support in the areas of student-centered pedagogy, current and research based best practices for fostering engagement, collaboration and critical thinking in the classroom and other areas of professional need.

SPECIFIC RESPONSIBILITIES:

1. Training, needs assessment, brainstorming and preparation in the summer prior to the school year.
2. Organization of, planning for and facilitation of New Teacher Orientation and professional development for full staff as needed in the summer prior to the school year.
3. Organization of, planning for and facilitation of mentor/buddy training during the opening professional development days of the school year.
4. Quarterly training/meeting/updates with the Director of Curriculum.
5. Regular and consistent professional collaboration, research, networking and leadership which may include:
 - sharing resources, visiting classrooms, coaching staff to improve instruction, collaborating on lesson plans, modeling and co-teaching lessons and the implementation of district initiatives, modeling lessons as needed (before school, after school, or during assigned periods).
 - facilitating professional learning during faculty meetings, department meetings and staff professional development times and days as needed.
 - facilitating professional learning and growth working with mentors and new teachers, including monthly after school New Teacher meetings.
6. Other tasks related to improving the teaching and learning at RFH as necessary and directed by the Director of Curriculum.

EVALUATION: Innovation Specialists will be evaluated annually by the Director of Curriculum.

APPROVED:

SIDE BAR AGREEMENT

**between the
RUMSON FAIR HAVEN REGIONAL BOARD OF EDUCATION
(BOARD) And
RUMSON-FAIR HAVEN REGIONAL SCHOOL EMPLOYEES
ASSOCIATION (ASSOCIATION)**

**THIS MEMORANDUM OF AGREEMENT, is made on this _____ day of
_____, 2023 between the Board and the Association.**

WHEREAS, the Board and the Association are parties to a Collective Bargaining Agreement ("CBA") for the period July 1, 2022 through June 30, 2025, and a Memorandum of Agreement for a successor agreement thereto; and

WHEREAS, the Association is recognized as the exclusive and sole representative for collective negotiations concerning terms and conditions of employment for certified classroom teachers; and

WHEREAS, the Board and Association have reached an agreement regarding the procedure covering additional workloads among multiple school counselors.

NOW, THEREFORE, the Board and the Association, in consideration of the mutual covenants and promises contained herein, the legal sufficiency of which is hereby acknowledged by the Parties, agree as follows:

A. The following school counselors shall receive a one-time, non-pensionable payment of:

- Chrissy Fabricio - \$461.68
- Tara Flynn - \$436.52
- Patrick Karl - \$498.88
- Alyssa Trocchia - \$350.24

B. The terms and conditions of this Agreement represent a full and final settlement of the issues contained herein.

C. This Agreement contains the entire Agreement and understanding between the parties.

D. If a specific clause of this Agreement is determined to be illegal or in violation of any Federal or State law, the remainder of the Agreement shall not be affected by such a ruling and shall remain in full force and effect.

4862-5071-3426, v. 2

E. The parties shall be bound by the terms and conditions of this Agreement.

F. The parties have entered into this Agreement freely and voluntarily.

G. This Sidebar Agreement will have no effect as to past practices or future negotiations between the parties.

IN WITNESS WHEREOF, the parties hereunder set their hands and seals to this Agreement effective on the _____ day of _____, 2023.

**RUMSON FAIR HAVEN REGIONAL RUMSON-FAIR HAVEN REGIONAL BOARD OF
EDUCATION SCHOOL EMPLOYEES ASSOCIATION**

By: _____ By: _____ Date: _____
Date: _____

By: _____ By: _____ Date: _____
Date: _____

Witness: _____ Witness: _____